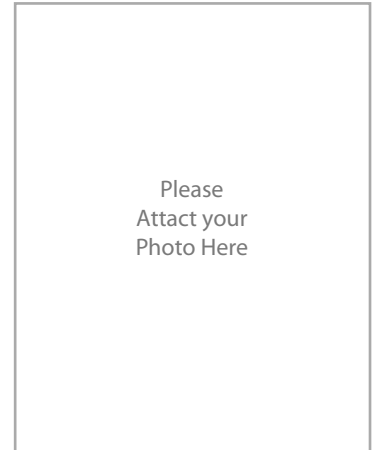


JOB APPLICATION FORM

Position Apply For : Date of Application :

Expected Salary * : Are you currently employed ? : Yes No

Available Start Date :



Preferred Working Time

Kindly indicate your course preferences (√) where is applicable :

Full-Time (Full / Morning / Afternoon Shift) Part-Time Continue Study (Work only for 3-6 months)

Personal Particulars

Full name (as in I.C.) :

I.C. No : Age : Gender : Male Female

Residential Address :

..... Hometown : E-Mail :

Contact No. (Mobile Phone) : (Home) : (Office) :

Nationality : Race : Date of Birth : Place :

Marital Status : Single Married Divorced Widow Are you a smoker ? : Yes No

Language Spoken :

Language Written :

Transportation : Car (Model :) Motorcycle (Model :) Public Transport Others :

Educational Background

Kindly indicate your course preferences (√) where is applicable : **(Please bring your most recent passport-sized photo and a photocopy of your IC and attach SPM, Diploma, Degree Certificates together with this form (Compulsory))**

No	Qualifications	Name of Institution / School	Course	Name of Years Attended	Graduated (Check One)
1					<input type="checkbox"/> Yes <input type="checkbox"/> No
2					<input type="checkbox"/> Yes <input type="checkbox"/> No
3					<input type="checkbox"/> Yes <input type="checkbox"/> No
4					<input type="checkbox"/> Yes <input type="checkbox"/> No
5					<input type="checkbox"/> Yes <input type="checkbox"/> No

Please list your ares of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position :

.....

Family Background

Please write down your family information in the box below :

No	Name	Relationship	Occupation	Company Name
1				
2				
3				

Employment History

Please list your work experience below. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

No	Company Name	Salary Given	Job Title	Year Worked (From - To)	Referee Info (Name & Contact No.)	Reason of Leaving
1		RM		-		
2		RM		-		
3		RM		-		
4		RM		-		
5		RM		-		

EPF No: SOSCO No: Income Tax No:

Information to the applicant: As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references.

I, with I.C. No. understand and agree all the particulars given above are true:

Applicant Signature :

Date :

20091119AF/L

FOR OFFICE USE ONLY

1st Interview Date : 2nd Interview Date : Salary Given :

Interviewed By : Interviewed By : Working Hour :

Remarks : Remarks : Remarks :